



NOTICE OF MEETING

Meeting:	Overview and Scrutiny Committee
Date and Time:	Tuesday 17 August 2021 7.00 pm
Place:	Council Chamber
Enquiries to:	Committee Services committeeservices@hart.gov.uk
Members:	Axam, Collins, Crookes, Davies, Dorn, Drage, Farmer, Harward, Smith, Wildsmith and Worlock (Chairman)

Joint Chief Executive

CIVIC OFFICES, HARLINGTON WAY
FLEET, HAMPSHIRE GU51 4AE

AGENDA

This Agenda and associated appendices are provided in electronic form only and are published on the Hart District Council Website.

Please download all papers through the Modern.Gov app before the meeting.

- **At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.**
- **The Chairman will announce that this meeting will be recorded and that anyone remaining at the meeting had provided their consent to any such recording.**

1 MINUTES OF PREVIOUS MEETING (Pages 5 - 10)

The minutes of the meeting of 20 July 2021 are attached to be confirmed and signed as a correct record.

2 APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members*.

***Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.

3 DECLARATIONS OF INTEREST

To declare disclosable, pecuniary and any other interests*.

***Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they may have an interest to declare.

4 CHAIRMAN'S ANNOUNCEMENTS

5 PUBLIC PARTICIPATION (ITEMS PERTAINING TO THE AGENDA)

Anyone wishing to make a statement to the Committee should contact Committee Services at least two clear working days prior to the meeting. Further information can be found at:

[Public Participation leaflet 2020 A4.pdf \(hart.gov.uk\)](https://www.hart.gov.uk/public-participation-leaflet-2020-a4.pdf)

6 CORPORATE SERVICE PANEL UPDATE

Feedback from Members of the Service Panel for Corporate Services.

7 ANNUAL REVIEW LETTER 2021/22 (Pages 11 - 42)

This annual review from the Ombudsman covers:

- the complaints and enquiries received in the period
- the decisions made in the period
- compliance with the recommendations recorded during the period

RECOMMENDATION

There is no recommendation as this report is for information only.

8 WEBSITE REDESIGN PROJECT (Pages 43 - 48)

To request authority to draw down from Digital Strategy earmarked reserves to fund the procurement of the new website project.

RECOMMENDATION

That Overview & Scrutiny review and provide comments and recommendations on the proposed website project and procurement route.

9 2022/23 BUDGET & MEDIUM-TERM FINANCIAL STRATEGY UPDATE (Pages 49 - 55)

To consider the emerging budget for 2022/23 and the draft Medium Term Financial Strategy (MTFS).

RECOMMENDATION

1. That the issues around the emerging budget for 2022/23 be discussed and level of savings noted
2. The tier system for rating savings be noted.
3. The timetable for 2022/23 budget setting be discussed and noted.
4. The reserves policy in Section 6 be discussed and noted.

10 QUARTER ONE - REVENUE BUDGET MONITORING AS AT 30TH JUNE 2021 (Pages 56 - 59)

To present the Quarter One (Q1) forecast of the outturn position against the General Fund revenue budget to give an expectation of possible variances against budget.

RECOMMENDATION

To note:

- i) the Quarter One forecast for the General Fund Revenue budget.
- ii) the key reasons for projected variations between actual expenditure and budgeted expenditure.

11 DEVELOPMENT MANAGEMENT SERVICES UPDATE (Pages 60 - 76)

To update the Committee on what has happened in the service since July's O&S. To include proposals for the implementation of the Planning Development Management Improvement Plan and current issues being experienced by the service.

RECOMMENDATION

Committee is recommended to:

1. Note the content of the Assessment of the current Development Management Service: August (Appendix 1) and the Development Management Service Action Plan update (Appendix 2); and
2. Highlight any particular area which it thought would be useful for the Overview & Scrutiny Working Group to look at when it meets at the end of September 2021.

12 CABINET WORK PROGRAMME (Pages 77 - 80)

To consider the Cabinet Work Programme.

13 OVERVIEW AND SCRUTINY WORK PROGRAMME (Pages 81 - 83)

To consider and amend the Overview and Scrutiny Work Programme.

Date of Publication: Monday, 9 August 2021